

North Cadbury & Yarlington Parish Council

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Notice of Parish Council Meeting

To be held on **Wednesday 27th November 2024** in
The Reading Room, North Cadbury commencing at 7.00pm

To all Members of North Cadbury and Yarlington Parish Council (PC), you are hereby summoned to attend the above meeting, to resolve on the business as outlined below:

RCarter

Parish Clerk and Responsible Financial Officer – North Cadbury and Yarlington Parish Council

❖ **Public Question and Comments:**

Before the start of the formal meeting the Public have the opportunity to make a statement **in respect of the business on the agenda only in accordance with Standing Order 3 (e)**. Members of the public are asked to restrict their comments and/or questions to three minutes.

Questions may be answered in writing. Once the formal meeting has started the Public are reminded that they have no right to speak.

❖ **Report from The Newt and Emily Estate**

Representatives may give a report on matters affecting the Parish.

❖ **Reports from Somerset Council:**

To receive any verbal report from Somerset Councillors Henry Hobhouse or Kevin Messenger.

Agenda:

24/142. Election of the Vice Chairman of the Council and receive his/her Declaration of Acceptance of office:

The Council may choose to elect a vice chairman to serve until May 2025

24/143. Apologies for absence:

To receive any apologies for absence.

24/144. Declarations of Interests:

Members are reminded of their obligation to declare any Pecuniary or Other interests they may have under the Localism Act 2011 and NALC Model Code of Conduct adopted May 2022. (NB this does not preclude any later declarations).

24/145. Minutes:

To approve the minutes of the ordinary PC meeting held on Thursday 24th October, on site planning meetings held on 13th November and extraordinary meeting held on Thursday 14th November 2024.

24/146. Planning:

a. Somerset Council Decisions.

- i. **PA 24/02318/HOU** – Erect a new open sided carport structure on existing driveway at front of property at Beechleigh House, Long Street, Galhampton, BA22 7AY - **APPROVED.**
- ii. **PA 24/02226/LBC** – Carry out internal alteration to widen existing doorway on ground floor at Higher Farmhouse, Woolston Road, North Cadbury, BA22 7BL - **APPROVED.**
- iii. **PA 24/01882/HOU** - Single storey extension to garden area and side (infill) of property. Associated landscape works and interior alterations at 29 Cary Road, North Cadbury, BA22 7DE – **APPROVED.**
- iv. **PA 24/01267/S73** - S73 Application to vary conditions 2 (approved plans), condition 6 (Drainage) and condition 7 (Highways) of approval 22/02994/S73 application to vary condition 2 (approved plans) of planning permission 18/03693/FUL for the Erection of 8 No. detached dwellings at Harvester Works, Mayfield Close, Galhampton, BA22 7BA – **APPROVED.**
- v. **PA 24/02039/HOU.** Proposed two storey side extension to dwelling and associated alterations at Netherton Cottage, High Road, Galhampton, BA22 7BH.

24/147. Finance:

a. **Balance of the Council's Bank Account & Bank reconciliation:**

To receive the full council accounts and bank reconciliation.

b. **National Association of Local Councils (NALC) 2024-25 Local Government Services Pay Agreement.**

To approve Clerk's salary in accordance with The National Joint Council (NJC) for Local Government Services new pay scales for 2024-25 to be implemented from 1 Apr 2024 and backdated.

c. **Accounts for payment:**

To review and approve a schedule of items of expenditure:

- | | |
|--|---------|
| i. Grant St Margaret's Hospice Somerset | £300.00 |
| ii. Grant CATbus Ring and Ride | £200.00 |
| iii. Grant - Somerset Citizens Advice | £200.00 |
| iv. Grant – Friends Castle Cary Library | £200.00 |
| v. Signs Made Here 100 x signs for circular walks | £168.00 |
| vi. WesternWeb Ltd - Neighbourhood Plan domain renewal | £96.00 |

d. **Appointment of Internal Auditor for FY 24/25.**

To receive quotes received for internal auditor:

- Parish and Town Audit Services - £150
- Probusiness Accountants - £335

24/148. Local Plan, Somerset Council (SC) – Early Engagement Exercise with Town and Parish Councils:

SC collecting information to inform Settlement Assessment and considering options for Open Spaces, Built Sports and Playing Pitch Strategy - Closing date 30 November 2024

24/149. Somerset Validation Consultation End Date 10 January 2025:

Somerset Council's local validation checklist reflects both the National Guidance on the validation of applications and the local requirements. The key purpose of the document will be to improve the quality / completeness of planning applications made to the Council.

<https://somersetcouncil.citizenspace.com/planning/local-validation-checklist-consultation>

24/150. Local Government Boundary Commission Consultation:

10-week public consultation inviting proposals for new council divisions and division boundaries for Somerset Council – closing date 20 January 2025.

24/151. North Cadbury and Yarlington Neighbourhood Plan:

Update from the NP Monitoring Group.

24/152. Highways and Rights of Way (RoW) Report:

PC Representatives to provide progress reports.

24/153. Emergency Planning and Flood Mitigation:

Update on the formation of a Community Emergency Plan and flood mitigation.

24/154. Local Community Networks LCNs:

Reports.

24/155. Dates of PC Meetings for 2025

a. To agree the following dates for PC meetings to be held in 2025 on the fourth Wednesday of the month, commencing at 7.00pm: 22nd January, 26th February, 26th March, 23rd April, 28th May, 25th June, 23rd July, 24th September, 22nd October and 26th November. Venues as circulated.

b. To confirm dates and timing of onsite planning meetings to coincide with the day of ordinary meetings, commencing at 2.00pm.

24/156. Items for Report and Future Business:

a. **Parish Council Vacancies.**

To advertise the three casual vacancies on the Parish Council to be filled by co-option.

Please notify items to the Clerk at least 24hrs before the meeting.

Next meeting: On site planning meetings to be held on 18th December 2024 and ordinary meeting to be held on Wednesday 22nd January 2025 in The Reading Room, North Cadbury.